

## Trinity Valley School Technology Responsible Use Policy Grades K - 2



*At Trinity Valley School, our vision is to enhance and redefine learning through the integration of technology within the curriculum. Students have access to computers and iPads throughout the day. The expectations for the students are that their behavior and language when using technology will follow the same rules established at school. To guide students in displaying positive digital citizenship, responsible use policies have been developed that outline the students' rights and responsibilities.*

### Responsible Use for All Technology Equipment

1. I will use the computers/iPads only to do school work.
2. I will use the internet only with my teacher's permission and will visit only approved sites.
3. I will only play educational games that my teacher has approved.
4. My password is private and I will not share it with anyone except my parents.
5. I will **never** share my last name, address, phone number, or any other personal information about myself or anyone else while online.
6. I will be polite and considerate when I use the computer. I will **never** post anything online that will hurt someone else or make fun of someone.
7. I will take good care of the technology equipment and will ask for help if I see a problem.
8. I will not take credit for someone else's work.

### Responsible Use Specific to iPads

1. I will use **only** the apps/websites that my teachers have instructed me to use.
2. I will make sure all apps are properly closed when I am finished with the iPad.
3. I will know where my iPad is at all times and will make sure it will be used or stored in a safe place (i.e. Not left on the floor).
4. I will not alter the settings or change the wallpaper on the iPad.
5. I will avoid taking photos or video of anyone or anything without permission from a teacher.
6. I will be very careful to avoid deleting another person's work.

I promise to follow these rules. If I don't follow them, I understand that I may not be able to use the computers/iPads at school.

Print Student's Name \_\_\_\_\_ Teacher \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

***For Parents:** I have read and discussed the Responsible Use Policy with my child, and give my permission for my child to use the TVS technology equipment. Although students are supervised while using computers/iPads and TVS has filtering in place, I am aware of the possibility that my child may gain access to material that school officials and I may consider inappropriate or of little educational value.*

Print Parent's Name \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_